

Tax Transcript Explanation

Beginning FALL 2012, Students who are selected for financial aid verification and chose not to use the IRS data load or completed their FASFA without having filed their taxes will no longer be able to submit regular 1040 tax forms. Per new federal regulations, schools may only accept **TAX RETURN TRANSCRIPTS from the IRS** for verification purposes which may take 6 -8 weeks or longer to receive by mail. Again, **EAST GEORGIA STATE COLLEGE CAN NO LONGER ACCEPT 1040 TAX FORMS FOR FINANCIAL AID VERIFICATION.**

IRS tax transcripts may be obtained by one of the following:

1. Pick up at your regional IRS Office - www.irs.gov/localcontacts - address and phone numbers for IRS office in your area
2. IRS Transcript Request Link - <http://www.irs.gov/individuals/article/0,,id=232168,00.html?portlet=105>

Select "Get Transcript On-line" and

Proceed to create an account.

Retrieve the IRS Code from the email address you provided (please note, IRS Code will expire in 30 min.)

Enter your personal information

Select Higher Education/Student Aid

Select the correct filing year, completing Steps 1-6.

Your Tax Return Transcript is immediately available for print.

3. IRS by phone at **1-800-908-9946**
4. IRS by mail – **form 4506-T** with instructions attached - <http://www.irs.gov/pub/irs-pdf/f4506t.pdf>

NOTE: Student may return to www.fafsa.gov and link FAFSA with IRS Data Retrieval to avoid submitting tax transcripts.