

EGSC Institutional Effectiveness Committee

Zoom Meeting Minutes

9 am on November 5, 2020

Attendees: Da'Mon Andrews, Thomas Caiazzo, David Chevalier, Wilder Coleman, Carlos Cunha, David Gribbin (Chair), Karen Guthrie, Nick Kelch, Sandra Sharman, and Beverley Walker.

Mr. Gribbin opened the meeting by saying that a meeting of the committee was being called earlier in the month because Dr. Boehmer had asked that an enterprise risk management (ERM) exercise be conducted with a focus on risks posed by the COVID-19 Pandemic. He then requested approval of the 10-15-2020 meeting minutes and the minutes from the October meeting were approved.

Mr. Gribbin then introduced a suggested timeline for completing the College's Response Report to the SACSCOC Reaffirmation Committee's recommendation on 8.2b General Education Assessment. Dr. Chevalier responded that having an initial draft by December 18 was impractical and both Sharman and Dr. Cunha agreed. After discussion, everyone agreed that January 11, the start of Spring Semester 2021, would be a more feasible date for completing a first draft of the Response Report. Mr. Gribbin said that he still hopes to have the final draft completed by February 22, 2021.

Mr. Gribbin then reviewed the registrations to the SACSCOC 2020 Annual Meeting. Dr. Sharman expressed interest in attend a pre-conference workshop on assessment and Mr. Gribbin encourage those who will be attending the meeting to explore the workshops available.

Mr. Gribbin then described the online and in class options for administering the CCSSE in Spring Semester 2021 and asked academic affairs staff and faculty for their comment. Dr. Caiazzo said that he would prefer the in-class administration but noted that in the past many of his student had already completed CCSSE in another class. Dr. Andrews saw pros and cons to both options, but Dr. Chevalier said that the students would probably not complete the CCSSE online. Instead, Dr. Chevalier suggested targeting sections with enrollments low enough to allow all students in those sections to be in the classroom at the same time, thus avoiding the logistical problems posed by hybrid classes. Noting that there appears to be consensus for in-class administration, Mr. Gribbin indicated that he will be exploring this option further with CCSSE in December.

Mr. Gribbin then asked committee members to reflect on risks that the College has been exposed to by the COVID-19 Pandemic. He encouraged committee members to consider both risks to the whole college and to their departments. Committee members were asked to submit their risk lists by email and Mr. Gribbin would consolidate them.

The meeting concluded at 9:39 am.

Minutes submitted by David Gribbin