

EGSC Institutional Effectiveness Committee

Zoom Meeting Minutes

11 am on January 28, 2021

Attendees: Da'Mon Andrews, Thomas Caiazza, David Chevalier, Wilder Coleman, Carlos Cunha, David Gribbin (Chair), Karen Guthrie, Michael Moran, Sandra Sharman, Beverley Walker, and Jessica Williamson.
Guest: Thomas Upchurch

Mr. Gribbin opened the meeting by requesting approval of the 1-22-2021 meeting minutes and the minutes were approved. Discussion then turned to the timeline for completing the *Response Report* and submitting it to SACSCOC. He reiterated that draft of the *Response Report* would be made available on February 5 to the College's external reviewer.

The committee then discussed the preparation of the *Response Report* in Compliance Assist. Mr. Gribbin noted that two source documents were missing, and Dr. Upchurch said that he has updated the documents available from the School of Humanities and Social Sciences (HSS). Mr. Gribbin said that the presentations of general education assessment would be similar for both HSS and the School of Mathematics and Natural Sciences (MNS). Dr. Chevalier suggested that the *Response Report* also include a section for meeting minutes of the Institutional Effectiveness Committee and the academic affairs leadership related to general education assessment. Mr. Gribbin agreed these minutes would be included in the *Response Report*.

Dr. Andrews pointed out that the *Response Report* should address the assessment of courses that were identified in the *Focused Report*. Dr. Chevalier noted that one of the courses, ISCI 1101 Integrated Science, had been removed from the list of general education assessment course. This course has been replaced by the two Principles of Biology courses, BIOL 1107 and BIOL 1108.

The meeting concluded at 11:19 am.

Minutes submitted by David Gribbin