

***East Georgia State College  
Staff Council  
Meeting Minutes***

December 14, 2018

**I. Call to order**

Katelyn Moore called to order the regular meeting of the East Georgia State College Staff Council at 2:00 pm on December 14, 2018 in The President's Conference Room.

**II. Roll Call**

Roster was signed upon arrival of council members. The following (8) persons were present:

- A. Academic Affairs – Mike Moran
- B. Augusta Campus –
- C. Institutional Advancement – Katelyn Moore
- D. Information Technology – Treva Johnson
- E. President's Office
- F. Statesboro Campus –
- G. Student Affairs – Michael Wedincamp
- H. Business Affairs
- I. Plant Operations –

**III. Approval of minutes from last meeting**

Amanda Douglas sent from the last meeting via email. A motion was made by Lisa Cassidy via email to accept the minutes of the September. Karen Murphee seconded the motion via email; none were opposed, and the minutes were approved.

**IV. Employee Updates**

- A. New Hires
  - No Update
- B. Departed/Retired
  - No Update

**V. Treasurer's Report**

- Agency Acct:
- Foundation Acct:
- Travel expenses of \$92.00 Lodging, Conference Registration \$100.00
- \$50.00 Annual USG Staff Council Annual Membership dues for FY2020
- 2019-2020 -
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**VI. Special Events Committee**

Holiday Luncheon 2018 – Michael reported a good turn out for all three locations

**VII. Spirit Committee – No Update**

**VIII. Sunshine Club – No Update**

**IX. Committee on Elections**

No Update

**X. Old Business**

- Make sure everyone knows who their representatives on Staff Council
- Comfortable Working Environment for all employees – Angie Williams

**XI. New Business**

- Break Room Area – Mandy Douglas Tabled
- UGA Mentorship Program – Katelyn Moore tabled
- Microsoft Teams – State Council Team – Katelyn Moore Tabled

**XII. Adjournment**

Chairperson Katelyn Moore adjourned the meeting at 2:30pm

Minutes submitted by: Amanda Douglas – 10/09/2019

Minutes approved by: