

East Georgia State College
Staff Council
Meeting Minutes

October 28, 2016

I. Call to order

Chairperson Lisa Cassidy called to order the regular meeting of the East Georgia State College Staff Council at 2:14 pm on October 28, 2016 at The President's Conference Room.

II. Roll Call

Roster was signed upon arrival of council members. The following (11) persons were present:

- A. Academic Affairs – Lisa Cassidy, Sarah Fraticelli, & Amanda Williams
- B. Augusta Campus – Charlene Blankenship
- C. Institutional Advancement – Marsha Moore
- D. Information Technology – Treva Johnson
- E. President's Office – Amanda Douglass
- F. Statesboro Campus – Jessica Williamson & Michael Moran
- G. Student Affairs – Tabithia Ross & Beitha Butler-Griffin

III. Employee Updates

- A. New Hires
 - 1. Student Affairs - Lara Pope, Ciara Peebles, Zade Scarboro, Terrence Holman
(Enrollment Management)
 - 2. Information Technology – Greg Avra (Statesboro)
 - 3. Academic Affairs – Sarah Fraticelli, Kelly Ansley (Library)

IV. Treasurer's Report (From Last Meeting)

- A. Staff Council Account - \$35.90
- B. General Institutional Annual Allowance - \$200

V. Approval of minutes from last meeting

Lisa Cassidy read the minutes from the last meeting. The minutes were approved as read.

VI. New Business

A. Members of 2016-2017 Staff Council Recognized

1. Academic Affairs – Lisa Cassidy, Sarah Fraticelli, & Amanda Williams
2. Augusta Campus – Charlene Blankenship
3. Business Affairs – Natasha Campbell & Donna Freeman
4. Institutional Advancement – Marsha Moore
5. Information Technology – Treva Johnson
6. Plant Operations/Facilities: Randy Canady
7. President’s Office – Amanda Douglass
8. Statesboro Campus – Jessica Williamson & Michael Moran (Alternate)
9. Student Affairs – Tabithia Ross, Stephanie Bourbeau, Allison Woodard & Beitha Butler-Griffin

B. Holiday Luncheons

1. Chair & Representatives Chosen:
 - a) Chair – Sarah Fraticelli
 - b) Representatives: Statesboro – Michael Moran; Augusta – Charlene Blankenship
2. Luncheon Dates
 - a) Augusta – Friday, December 2, 2016 – 1:00 – 3:00 pm (Reserved by Charlene)
 - b) Statesboro – Friday December 9, 2016 – 11:00 am – 1:00 pm (Reserved by Treva)
 - c) Swainsboro – Monday, December 12, 2016 – 12:00 – 2:00 pm (Reserved by Angie Williams)

C. Institutional News/Events

1. First Fridays at the Morgan House – 11/5/2016 – 5:30 – 7:30 pm
2. Open Enrollment for Benefits Selection 10/31 – 11/11
3. October 31, 2016 – Movie Night “Don’t Breathe”
4. November 5, 2016 – Instagram Scavenger Hunt
5. Annual Giving is coming up. Everyone is encouraged to donate at least \$5

D. Election of Officers

1. **Chair** – Lisa Cassidy (Nominated by Amanda Williams; 2nd by Tabithia Ross)
2. **Vice Chair** – Tabithia Ross (Volunteered; 2nd by Amanda Williams)

3. **Secretary** – Beitha Butler-Griffin (Nominated by Tabithia Ross; 2nd – Amanda Williams)

4. **Treasurer** – Sarah Fraticelli (Nominated by Amanda Williams; 2nd by Beitha Griffin)

E. Upcoming Meeting Dates

1. Meetings were voted by the majority to be changed from monthly to quarterly. Meetings are to be held the third Friday of March, June, September, and December

2. Next staff council meeting – December 16, 2016 at 2:00 pm

3. Officers of staff council will meet with President Boehmer on November 1, 2016 at 1:00 in President’s Conference Room.

VII. Adjournment

Chairperson Lisa Cassidy adjourned the meeting at 2:53.

Minutes submitted by: Beitha Butler-Griffin - 11/1/16

Minutes approved by: