

EAST GEORGIA STATE COLLEGE

Staff Council Meeting

Friday, September 13, 2013

The Staff Council meeting was called to order at 2:00 pm in Room J503 of the Academic Building. The meeting was set up to provide a phone conference feed to the Statesboro campus. Those attending from the Statesboro campus were located in the Conference Room.

Welcome

The meeting began with a welcome from Chair Angie Brown.

Approval of Minutes

Motion was made by Jill Kirkland to accept the minutes of the June meeting as presented. Taylor Edenfield seconded the motion. With none opposed, the minutes were approved.

New Officers for 2013-2014:

Chair: Angie Brown
Vice Chair: Taylor Edenfield
Treasurer: Pamela Herrington
Secretary: Tia Morris

Member Updates

New hires, retirements, or any individuals who have left employment were noted and are listed below.

- New Hire / Changed to Full Time
 - Randy Groover – Business Affairs
 - Kristin Ott – Academic Center for Excellence
 - Joy Brown – Business Affairs
 - Nick Kelch – Augusta
 - Chris Keyton – Plant Operations
 - Shayla Brown – Financial Aid
 - Charlene Blankenship – Augusta
 - Brittany Poole – Student Life
 - Courtney Carter – Admissions
 - Jennifer Flower – Barista
 - Yvonne Rodreguez – Café
 - Julio Rodreguez - Cafe

- Job Title Change / Promotional Change
 - Elizabeth Richardson – Financial Aid
 - Lynn Jackson – President’s Office
 - Tabitha Ross – ACE Statesboro

- Mike Luzzi – ACE Statesboro
- John Mark Sweat – Financial Aid
- Josey Cameron – Human Resources
- Kimberly Page – Records Specialist: Registrar

Treasurer's Report

Chair Angie Brown gave the treasurer's report.

The current Staff Council balance is \$264.96.

There was one transaction since our last meeting, in which we paid \$150 to Mark Williams Photography for Jordan Johnson's photograph that is now displayed in the gym.

Approval of Invoice – Fall Workshop

Staff Council provided desserts for the EGSC Fall Workshop. The cost is \$95.22. Taylor Edenfield made a motion to pay for the food out of Staff Council funds. Zoey Marsh seconded the motion. The motion was approved unanimously.

Approval of Invoice – Annual Dues

Staff Council needs to pay their dues to the University of Georgia in the amount of \$25.00.

Donna Freeman made a motion to pay the dues out of Staff Council funds. Brittany Poole seconded the motion. The motion was approved unanimously.

Secret Pals

No updates this month.

Membership Benefits Flyer

Committee members, William Henry, Jill Kirkland and Taylor Edenfield continue to work on the membership benefits flyer and hope to have the flyer ready by the December Holiday Luncheon.

Departmental News / Upcoming Events

- Donna Freeman announced that the Human Resources department is 'live' with their new online job application / job posting system. The online application system keeps job applicant information up-to-date and confidential while expediting the hiring process. They are currently running a dual process to accept applications (both paper and electronic) until all the previous postings have been filled. The online system is for students, faculty, and staff. A link to the page can be found on the EGSC Homepage by clicking "Employment Opportunities" at the bottom or by visiting the EGSC Human Resources Homepage. The link is posted below also:
http://www.ega.edu/offices/business_affairs/human_resources/job_opportunities

- Three days in September –
 - Thursday September 26:
Convocation at 11:00am
Capital Campaign Kickoff at 7:00pm

- Friday September 27:
Investiture of President at 11:00am
- Saturday September 28:
Bobcat Dash with a Splash at 8:00am
40th Anniversary Celebration at 11:00am
Parents, Family, Alumni Day, 11:30am – 4:00pm
-- Includes the Duck Tape Boat Race at 12:00n
*PFA Day is free and open to everyone. Please spread the word.
Also, if anyone would like to volunteer for any of the events please contact Taylor Edenfield.

Staff Issues

- Cell phone service in Statesboro-
The booster has been installed and is operational. The service in Statesboro is better, but those individuals that are not Verizon customers may still experience some problems. A motion was made to close the issue, with none opposed the motion was passed and the issue closed.
- Mail Service in Statesboro
The President's Cabinet approved mail delivery and a mail receptical for Statesboro. The physical address will be 10449 US Hwy 301 S. Statesboro GA, 30458.
The mailbox has not been installed yet and Statesboro campus is currently not receiving mail directly to the facility. Chair Angie Brown will follow up with Michelle Goff before the next meeting to see what the latest developments with this issue are.
Mail between Swainsboro and Statesboro campuses is delivered at least once a week on Fridays and by any faculty/staff members who are traveling between campuses during the week.
Chair Brown will look into the policy regarding the new Augusta Campus and mail delivery services.
- Parking Spaces in Swainsboro
Plant Operations has been working on this issue and they have added parking spaces. An additional 9 yellow FS spaces have been added at the back of P13 (Near the Gambrell Bldg.), 1 in P2 (near GL Smith), 1 in P12 (Gambrell Loading Dock), and 2 in P8 (back of the Academic Building).
If you notice that students are parking in the designated FS parking spaces you are encouraged to call the Public Safety department and report it.
A motion was made to close the issue, with none opposed the motion was passed and the issue closed.

New Issues

- No new issues were brought up

Questions

- A question was raised by Kimberly Page about what actions / words we are allowed to say to students regarding inappropriate language or dress.
Donna Freeman reported that there is no official student dress code so what we can say and enforce is limited. If the student is in your 'personal area' you can speak to them and ask them to stop or change, however if the student is in a public area, such as a hallway, you cannot ask them to stop / change. If you choose to do so please be aware that what you tell them cannot be enforced due to the lack of dress code.
It was mentioned that the Public Safety department can issue tickets to students for inappropriate language. If you notice this in public areas you are encourage to contact Public Safety and report it.

The meeting adjourned at 2:25 pm.

The next meeting will be Friday, October 11, 2013 at 2:00 pm. The meeting will be held in room J503 of the Academic Building on the Swainsboro Campus and will be available via phone conference in room H133 on the Statesboro Campus.