

**East Georgia State College**  
**Staff Council**

**Meeting Minutes**

March 16, 2018

**I. Call to order**

Chairperson Lisa Cassidy called to order the regular meeting of the East Georgia State College Staff Council at 2:00 pm March 16, 2018 in the President's Conference Room.

**II. Roll Call**

Roster was signed upon arrival of council members. The following (7) persons were present:

- A. Academic Affairs – Lisa Cassidy, Sarah Fraticelli
- B. Institutional Advancement – Marsha Moore, Katelyn Moore
- C. Information Technology – Treva Johnson
- D. President's Office –
- E. Statesboro Campus –
- F. Student Affairs – Paula Whitaker
- G. Business Affairs –
- H. Augusta Campus-
- I. Plant Operations – Thomas Parillo

**III. Approval of minutes from last meeting**

Minutes from December 15, 2017 meeting were sent out via email. A motion was made by Tom Parillo through email to accept the minutes of the September 22, 2017 meeting. Marsha Moore seconded the motion through email to accept the minutes; none were opposed, and the minutes were approved.

**IV. Reminder About Mission and Purpose of Staff Council**

Lisa Cassidy printed the Mission, Purpose, and Duties of Staff Council in the agenda.

**V. Employee Updates**

- A. New Hires – no report
- B. Departed/Retired – no report

**VI. Treasurer's Report**

- A. Staff Council Agency Account - \$9.38
- B. Foundation - \$117.09

- C. Treasurer will create budget for FY 2019 and send to Cliff Gay to approve before June meeting.

## **VII. Old Business**

- A. Committees need to become more active
- B. Fundraisers – raffle idea denied due to gambling restrictions

## **VIII. New Business**

### **A. Fundraising**

- Extensive discussion on new idea for fundraising. Proposed idea: donation/candy bar exchange for an entry to win a Visa gift card. Katelyn will work with Mary Smith on this.

### **B. Institutional News/Events**

- Monday, 3/19 open registration for Summer/Fall
- March 22<sup>nd</sup> – “Civility and the Workplace” talk by Dr. Patrice Jackson
- 2018 meeting dates – June date will be changed
- Spring 2018 ends on April 27<sup>th</sup>. Graduation on May 4<sup>th</sup>.

### **C. Staff Council Committee News**

#### **a. Spirit Committee (Lisa reporting):**

- Secret Pals started again. Participation at 12 people.

#### **b. Special Events Committee (Lisa discussing dates/campuses):**

- Augusta luncheon will be Friday, November 30, 2018
- All luncheons from 11 a.m. – 1 p.m.
- Sarah will communicate with Angie Williams to solidify ST/SW dates and locations

#### **c. Committee on Elections (Katelyn):**

- An email will be sent out in May for all staff to nominate officers. Elections held at June meeting.

### **D. USG Staff Council News**

- Sarah and Treva listened in to part of USG Staff Council quarterly meeting via WebEx on 2-21-2018

- Unsure of date for next USG SC quarterly meeting. Sarah/Treva will confirm, ask if anyone is interested, and request funds from Cliff if there is interest.
- USG Staff Council Annual Conference is Oct. 4-5, 2018 at ABAC in Tifton, GA. They are looking for ideas for programming topics.

E. Topics of Discussion –

- Next meeting date will be changed from June 15, 2018 to another date due to conflicts with orientation date.

**IX. Adjournment**

Chairperson Lisa Cassidy adjourned the meeting at 3:00.

Minutes submitted by: Sarah Fraticelli – 03/30/2018

Minutes approved by: