

# Academic Policy and Curriculum Committee (APCC)

Friday, February 3, 2023 – 1:00 PM via ZOOM

## In Attendance

David Chevalier – Academics  
Deborah Vess – Social Science  
Alan Brasher – Humanities  
Carmine Palumbo – Humanities  
Tori Kearns – Social Science  
John Gleissner – Math and Science  
Candace Lynn – Math and Science  
Breanna Simmons – Faculty Senate  
Courtney Joiner – Signer of Documents  
Lynette Saulsberry – Registrar's Office  
Diana Cochran – Executive Assistant

## Absent

N/A

1. Welcome/Introductions
2. Approval of April 2022 APCC Meeting Minutes  
Corrections need to be made to Minutes. Grammatical errors and typos need to be corrected.  
David Chevalier made motion to approve minutes once corrected. Deborah Vess seconded.  
Vote: All in favor
3. Open Issues: None
4. New Business: Items for Discussion/Approval
  - 4.1 New Programs
    - i. BS Criminal Justice (eMajor)  
Motion: Approve new program BS in Criminal Justice to be offered through eMajor.  
Allen Brasher made motion to vote. David Chevalier seconded.  
Vote: All in favor. No abstentions
    - ii. BS Organizational Leadership (eMajor) [emajor.usg.edu/academics/organizational-leadership/](http://emajor.usg.edu/academics/organizational-leadership/)  
Motion: Approve eCampus to make submission on behalf of EGSC for approval of new program BS in Organizational Leadership.  
David Chevalier makes motion to vote. Carmine Palumbo seconded.  
Vote: All in favor. No abstentions
  - 4.2 New Courses
    - i. CRJU 2100 Introduction to Law Enforcement  
- This course is proposed for inclusion in the eMajor BS Criminal Justice curriculum  
Motion: Approve creation of new course-CRJU2100 Introduction to Law Enforcement.  
David Chevalier makes motion to vote. Alan Brasher seconded.  
Vote: All in favor. No abstentions.
  - 4.3 Course Modification(s)
    - The following changes are proposed in order to align EGSC courses with eMajor courses
    - i. CRJU 2701 Courts and Basic Criminal Procedures change to CRJU 2200 The Judicial Process  
Motion: Approve change of course number and name from CRJU 2701 Courts and Basic Criminal Procedures change to CRJU 2200 The Judicial Process.  
Carmine Palumbo makes motion to vote. Candace Lynn seconded.  
Vote: All in favor. No abstentions.
    - ii. CRJU 2501 Introduction to Criminal Justice to CRJU 1100 Introduction to Criminal Justice.

Motion: Approve change of course number CRJU 2501 to CRJU 1100.

David Chevalier makes motion to vote. Deborah Vess seconded.

Vote: All in favor. No abstentions.

#### 4.4 Course Deactivations

- Refer to list of courses on APCC Routing Form

Motion: Deactivate course for discontinued programs as listed.

Deborah Vess makes motion to vote. David Chevalier seconded.

Vote: All in favor. No abstentions.

#### 4.5 Policy Revisions

##### i. Awarding Military Credit

- Direct Substitution

Motion: To remove HLTH 2181 and PHED 0000 and add credit for WELL 1000.

David Chevalier made motion to vote. Alan Brasher seconded.

Vote: All in favor. No abstentions

##### ii. Office Hours Policy

- Ten hours versus seven hours discussion.
- Trial Run of Office Hours Policy this semester.

Motion: Refer Office Hours Policy back to Faculty Senate with Suggestions for Revision.

Deborah Vess makes motion to vote. David Chevalier seconded.

Vote: All in favor. No abstentions.

#### 5. Other Business

##### 5.1 Faculty Handbook

- Changes made to Faculty Handbook were discussed.

Motion: To approve New Faculty Handbook

David Chevalier made motion to vote. Allen Brasher seconded the motion.

Vote: All in favor. No abstentions.